

## Grama Niladhari Level Incident Reporting Format

### Instructions:

After an incident within one day fill this form and send to Divisional Secretariat. Update the form and send again as appropriate

Date		District	
Division		GN Division	
Event		Location of incident	
Cause			

### A. Reporting on the Impact of Disaster

Dead	Injured	Hospitalized	Missing	No of IDP camps

In the IDP camp		Evacuated		Affected	
No of People	No of Families	No of People	No of Families	No of People	No of Families

No. of houses damaged		No of bridge damage		No of culverts damaged		No. of Roads damaged	No. of shops / business premises damaged	No. of government premises damaged
Partially	Fully	Partially	Fully	Partially	Fully			

Paddy farms		Other farms		Livestock	Fisheries (No of)	
No. of families	Land – ha	No. of families	Land – ha	No. of families	Vessels damaged	Families affected

### B. Request for Relief

Requested amount for relief distribution (Indicate amount in relevant place - Rs)			
Dry rations		Cooking meals	
Other emergency supplies		Loss of life	
Partially damaged houses		Fully damaged houses	
Loss of crop		Loss of livestock	

<b>Prepared by</b>	Name :	<b>Approved by</b>	Name :
	Signature:		Signature: